

**APPENDIX D-4**  
**Beneficiary Eligible Mitigation Action Certification**

## BENEFICIARY ELIGIBLE MITIGATION ACTION CERTIFICATION

Beneficiary Quapaw Tribe of Indians

Lead Agency Authorized to Act on Behalf of the Beneficiary Quapaw Tribe Environmental Office  
*(Any authorized person with delegation of such authority to direct the Trustee delivered to the Trustee pursuant to a Delegation of Authority and Certificate of Incumbency)*

<b>Action Title:</b>	Quapaw Tribe Eligible Mitigation Action Project
<b>Beneficiary's Project ID:</b>	QTEMA-01
<b>Funding Request No.</b>	<i>(sequential)</i> 01
<b>Request Type: (select one or more)</b>	<input type="checkbox"/> Reimbursement <input checked="" type="checkbox"/> Advance <input type="checkbox"/> Other (specify): _____
<b>Payment to be made to: (select one or more)</b>	<input checked="" type="checkbox"/> Beneficiary <input type="checkbox"/> Other (specify): _____
<b>Funding Request &amp; Direction (Attachment A)</b>	<input checked="" type="checkbox"/> Attached to this Certification <input type="checkbox"/> To be Provided Separately

### SUMMARY

<b>Eligible Mitigation Action</b>	<input checked="" type="checkbox"/> Appendix D-2 item (specify): <u>6 "Class 4-7 Local Freight Trucks (Medium Trucks)"</u>
<b>Action Type</b>	<input type="checkbox"/> Item 10 - DERA Option (5.2.12) (specify and attach DERA Proposal):
<b>Detailed Description of Mitigation Action Item Including Community and Air Quality Benefits (5.2.2):</b> See attached	
<b>Estimate of Anticipated NOx Reductions (5.2.3):</b> See attached	
<b>Identification of Governmental Entity Responsible for Reviewing and Auditing Expenditures of Eligible Mitigation Action Funds to Ensure Compliance with Applicable Law (5.2.7.1):</b> See attached	
<b>Describe how the Beneficiary will make documentation publicly available (5.2.7.2).</b> <b>See Attached</b>	
<b>Describe any cost share requirement to be placed on each NOx source proposed to be mitigated (5.2.8).</b> See attached	
<b>Describe how the Beneficiary complied with subparagraph 4.2.8, related to notice to U.S. Government Agencies (5.2.9).</b> <b>See attached</b>	

If applicable, describe how the mitigation action will mitigate the impacts of NOx emissions on communities that have historically borne a disproportionate share of the adverse impacts of such emissions (5.2.10).  
See attached

**ATTACHMENTS**  
**(CHECK BOX IF ATTACHED)**

- |                                     |                     |   |
|-------------------------------------|---------------------|---|
| <input checked="" type="checkbox"/> | <b>Attachment A</b> | <b>Funding Request and Direction.</b>   |
| <input checked="" type="checkbox"/> | <b>Attachment B</b> | <b>Eligible Mitigation Action Management Plan Including Detailed Budget and Implementation and Expenditures Timeline (5.2.4).</b>   |
| <input checked="" type="checkbox"/> | <b>Attachment C</b> | <b>Detailed Plan for Reporting on Eligible Mitigation Action Implementation (5.2.11).</b>   |
| <input checked="" type="checkbox"/> | <b>Attachment D</b> | <b>Detailed cost estimates from selected or potential vendors for each proposed expenditure exceeding \$25,000 (5.2.6). [Attach only if project involves vendor expenditures exceeding \$25,000.]</b> |
| <input type="checkbox"/>            | <b>Attachment E</b> | <b>DERA Option (5.2.12). [Attach only if using DERA option.]</b>  |
| <input type="checkbox"/>            | <b>Attachment F</b> | <b>Attachment specifying amount of requested funding to be debited against each beneficiary's allocation (5.2.13). [Attach only if this is a joint application involving multiple beneficiaries.]</b> |

**CERTIFICATIONS**

By submitting this application, the Lead Agency makes the following certifications:

1. This application is submitted on behalf of Beneficiary Quapaw Tribe of Indians, and the person executing this certification has authority to make this certification on behalf of the Lead Agency and Beneficiary, pursuant to the Certification for Beneficiary Status filed with the Court.
2. Beneficiary requests and directs that the Trustee make the payments described in this application and Attachment A to this Form.
3. This application contains all information and certifications required by Paragraph 5.2 of the Trust Agreement, and the Trustee may rely on this application, Attachment A, and related certifications in making disbursements of trust funds for the aforementioned Project ID.
4. Any vendors were or will be selected in accordance with a jurisdiction's public contracting law as applicable. (5.2.5)
5. Beneficiary will maintain and make publicly available all documentation submitted in

support of this funding request and all records supporting all expenditures of eligible mitigation action funds subject to applicable laws governing the publication of confidential business information and personally identifiable information. (5.2.7.2)

DATED: 2/25/2019

Craig Kreman Craig Kreman  
[NAME]  
[TITLE] Assistant Environmental Director  
Quapaw Tribe Environmental Office  
[LEAD AGENCY]

for

Quapaw Tribe of Indians  
[BENEFICIARY]

**Detailed Description of Mitigation Action Item Including Community and Air Quality Benefits (5.2.2):** Utilizing Volkswagen Settlement Trust funds, the Quapaw Tribe of Indians will be replacing one diesel vehicle with a newer model year diesel vehicle to improve air quality in the community. A 2011 Emissions Inventory completed by the Quapaw Tribe Environmental Office described approximately 2,000 tons per year (2% of total NOx emissions from Emissions Inventory Coverage Area) of NOx emissions being released by on-road mobile sources within Ottawa County, Oklahoma (in which most of the Quapaw Tribe reservation resides). Utilizing the Environmental Protection Agency (EPA) Diesel Emission Quantifier (DEQ), approximately 1 tons of NOx will be reduced from the replacement of the diesel vehicle that the Tribe owns. The eligible mitigation project submitted in this Project Management Plan was selected based on the prioritized need to replace an outdated diesel vehicle in the current inventory owned and operated by The Quapaw Tribe of Indians. A dire need to replace harmful NOx emissions from used and high-mileage emergency response vehicles will take priority, followed (upon availability of funds in subsequent funding cycles) by vehicle replacements of the Tribe’s construction, agricultural and maintenance department vehicles which are utilized daily to haul waste and provide various services within the Tribe’s jurisdiction, as well as in the surrounding areas.

**Estimate of Anticipated NOx Reductions (5.2.3):** An approximate 89.8% of NOx reductions are anticipated over the lifetime of the diesel vehicle replacement with the new diesel vehicle. This includes approximately 11,904 gallons of diesel fuel being reduced over the vehicle’s lifetime. This information was collected following utilization of the EPA DEQ.

**Emission Results (from EPA Diesel Emission Quantifier)**

Here are the combined results for all groups and upgrades entered for your project.<sup>1</sup>

<i>Annual Results (short tons)<sup>2</sup></i>	NO <sub>x</sub>	PM <sub>2.5</sub>	HC	CO	CO <sub>2</sub>	Fuel <sup>3</sup>
<b>Baseline for Upgraded Vehicles</b>	<b>0.143</b>	<b>0.011</b>	<b>0.021</b>	<b>0.078</b>	<b>22.3</b>	<b>1,984</b>
<b>Amount Reduced After Upgrades</b>	<b>0.128</b>	<b>0.011</b>	<b>0.019</b>	<b>0.071</b>	<b>0.0</b>	<b>0</b>
<b>Percent Reduced After Upgrades</b>	<b>89.8%</b>	<b>97.8%</b>	<b>91.4%</b>	<b>91.2%</b>	<b>0.0%</b>	<b>0.0%</b>

<i>Lifetime Results (short tons)<sup>2</sup></i>	NO <sub>x</sub>	PM <sub>2.5</sub>	HC	CO	CO <sub>2</sub>	Fuel <sup>3</sup>
<b>Baseline for Upgraded Vehicles</b>	<b>0.858</b>	<b>0.068</b>	<b>0.126</b>	<b>0.465</b>	<b>133.9</b>	<b>11,904</b>
<b>Amount Reduced After Upgrades</b>	<b>0.770</b>	<b>0.066</b>	<b>0.115</b>	<b>0.424</b>	<b>0.0</b>	<b>0</b>
<b>Percent Reduced After Upgrades</b>	<b>89.8%</b>	<b>97.8%</b>	<b>91.4%</b>	<b>91.2%</b>	<b>0.0%</b>	<b>0.0%</b>

<sup>1</sup> Emissions from the electrical grid are not included in the results.

<sup>2</sup> 1 short ton = 2000 lbs.

<sup>3</sup> In gallons; fuels other than ULSD have been converted to ULSD-equivalent gallons.

**Identification of Governmental Entity Responsible for Reviewing and Auditing Expenditures of Eligible Mitigation Action Funds to Ensure Compliance with Applicable Law (5.2.7.1):**

Accounting Office and the Chief Financial Officer. The Quapaw Tribe Accounting Office has helped in complying with various applicable laws of various past and current Environmental Protection Agency grants and is more than capable of carrying out the responsibilities of reviewing the expenditures of the spent funds.

**Describe how the Beneficiary will make documentation publicly available (5.2.7.2):** The Quapaw Tribe of Indians will establish a separate webpage (via Environmental Office website and managed by Environmental Engineer) dedicated to the funding received from the VW Settlement Trust, which will include a link for members of the public to request additional information and documents related to funding request and expenditure of funds. The Quapaw Tribe of Indians (and the Environmental Office who is the Lead Agency for the Beneficiary) will endeavor to respond to such requests within ten (10) business days and, when documents are requested, will advise the individual within that timeframe of the procedure for reviewing such documents. The Quapaw Tribe of Indians (and the Environmental Office who is the Lead Agency for the Beneficiary) will follow the Governing Resolution of the Quapaw Tribe for matters governing the publication of confidential business information and personally identifiable information, and exemptions thereto.

**Describe any cost share requirement to be placed on each NOx source proposed to be mitigated (5.2.8):** The Quapaw Tribe of Indians will be cost sharing \$131,498.

**Describe how the Beneficiary complied with subparagraph 4.2.8, related to notice to U.S. Government Agencies (5.2.9):** The Quapaw Tribe will submit, via email and hard copy, notification of our intent to be a beneficiary of the trust, including a copy of the Trust Agreement to appropriate U.S. Government Agencies. The Quapaw Tribe will have 30 days to provide a copy of the Trust Agreement with Attachments to the U.S. Department of the Interior and the U.S. Department of Agriculture, as identified in subparagraph 4.2.8.

**If applicable, describe how the mitigation action will mitigate the impacts of NOx emissions on communities that have historically borne a disproportionate share of the adverse impacts of such emissions (5.2.10).**

While this specific eligible mitigation project will have an infinitesimally small impact to mitigation NOx emission in the community, the need of the Quapaw Tribe of Indians to upgrade its existing fleet of vehicles is of the utmost importance in responding to the community needs. Ottawa County has a rather busy interstate, Interstate 44, that transects through its boundaries and, due to prevailing winds, a large amount of on-road mobile road emissions migrates north and east through the Quapaw Tribe of Indians jurisdiction. The Quapaw Tribe Environmental Office has been conducting air monitoring of criteria air pollutants listed in the National Ambient Air Quality Standards for almost two decades and has been submitting this data to EPA's Air Quality Systems Database to be validated and verified since 2001.

# **Volkswagen Trust Settlement Eligible Mitigation Action Project Management Plan First Funding Cycle**

## **Detailed Budget and Implementation and Expenditures Timeline Period of Performance 2019-2020**

Submitted to  
**Wilmington Bank and Trust, N.A. (Trustee)**



Prepared by  
**Quapaw Tribe Environmental Office (Lead Agency)**  
on behalf of  
**The Quapaw Tribe of Indians (Beneficiary)**



P.O. Box 765  
Quapaw, OK 74363  
(918) 542-1853

## I. INTRODUCTION

### A. Request for Funding

The Quapaw Tribe Environmental Office (QTEO) [Lead Agency], on behalf of The Quapaw Tribe of Indians [Beneficiary], is requesting funding from the Environmental Mitigation Trust Agreement for Indian Tribe Beneficiaries to fund environmental mitigation projects, as identified in this Project Management Plan, in reducing emissions of nitrogen oxides (NOx) and Eligible Mitigation Action Administrative Expenditures. This request is made pursuant to the provisions set forth in the Environmental Mitigation Trust Agreement for Indian Tribe Beneficiaries (Trust Agreement) and Appendices D-2, D-3 and D-4 of the Trust Agreement.

The QTEO's funding request for \$137,888 will allow The Quapaw Tribe of Indians to reduce approximately 90% (EPA Diesel Emission Quantifier) of NOx emissions after vehicle replacements. This Project Management Plan has been incorporated into Attachment B of Appendix D-4 Beneficiary Eligible Mitigation Action Certification (in accordance with provision 5.2.4 of the Trust Agreement).

### B. Lead Agency Roles and Responsibilities

As the Quapaw Tribe of Indians identified Lead Agency in Appendix D-3 of the Trust Agreement, the Quapaw Tribe Environmental Office's roles and responsibilities include management and implementation of the environmental mitigation actions identified in this Project Management Plan. The Quapaw Tribe Environmental Office is currently administering various Environmental Protection Agency (EPA) grants and cooperative agreements under provisions of the Clean Water Act (106, 319), Clean Air Act (103) and Superfund (Remedial Response and Management Assistance). Through managing and implementing program and project activities of these various grants and cooperative agreements, the Quapaw Tribe Environmental Office has the capacity to manage and implement the mitigation actions identified in this Project Management Plan.

Mr. Tim Kent, Environmental Director has over 15 years of experience in working with EPA grants and cooperative agreements. Mr. Craig Kreman, Assistant Environmental Director has 4 years of experience in working with EPA grants and cooperative agreements. Additionally, Mr. Kreman serves on the National Tribal Air Association (NTAA), representing EPA Region 6 Tribes as the primary representative. Mr. Kreman is currently the NTAA Volkswagen Settlement Work Group Co-Lead.

## II. PROJECT NARRATIVE

### A. Detailed Description of Mitigation Action Item Including Community and Air Quality Benefits (5.2.2)

The Quapaw Tribe has grown from roughly 3,300 enrolled members (Tribal Administration Census, 2010) to approximately 5,054 enrolled members (Tribal Administration Census, 2017) as of December 1, 2017, representing a greater need to improve air quality within the jurisdictional boundaries of the Tribe. The Quapaw Tribe jurisdiction is also included in the Joplin-Miami, MO-OK Combined Statistical Area (as reported by the US Census Bureau) that includes a population over 200,000. A 2011 Emissions Inventory completed by the Quapaw Tribe Environmental Office described approximately



2,000 tons per year (2% of total NOx emissions from Emissions Inventory Coverage Area) of NOx emissions being released by on-road mobile sources within Ottawa County, Oklahoma (in which most of the Quapaw Tribe reservation resides). Utilizing the Environmental Protection Agency (EPA) Diesel Emission Quantifier (DEQ), approximately 1 tons of NOx will be reduced from the replacement of the diesel vehicle that the Tribe owns. The eligible mitigation project submitted in this Project Management Plan was selected based on the prioritized need to replace an outdated diesel vehicle in the current inventory owned and operated by The Quapaw Tribe of Indians. A dire need to replace harmful NOx emissions from used and high-mileage emergency response vehicles will take priority, followed (upon availability of funds in subsequent funding cycles) by vehicle replacements of the Tribe’s construction, agricultural and maintenance department vehicles which are utilized daily to haul waste and provide various services within the Tribe’s jurisdiction, as well as in the surrounding areas. Currently, the Quapaw Tribe Fire/Emergency Management Service ambulances frequently transport citizens to and from local hospitals, fire trucks frequently respond to emergency response calls due to their certifications; and the Quapaw Tribe of Indians are the lead agency in cleaning up contaminated waste at the Tar Creek Superfund Site (construction dump trucks are used daily in hauling this contaminated material to a consolidation area for final disposition).

**B. Site-Specific Statement of Work**

To successfully complete the proposed eligible mitigation actions and improve air quality while reducing NOx emissions, the QTEO anticipates completing the following two major tasks: Equipment and Administrative Expenditures. The table below provides the total project budget over the period of performance. Task 1 is detailed as Administrative Expenditures and Task 2

**TOTAL PROJECT BUDGET**

Budget Category	Total Approved Budget	Share of Total Budget to be Funded by the Trust	Cost Share (Quapaw Tribe of Indians)
Equipment Expenditure	\$ 260,000	\$ 128,502	\$ 131,498
Contractor Support	\$ -	\$ -	\$ -
Subrecipient Support	\$ -	\$ -	\$ -
Administrative	\$ 9,386	\$ 9,386	\$ 0
Project Totals	\$ 269,386	\$ 137,888	\$ 131,498
Percentage	100%	51%	49%

**Also see attached for detailed Administrative Expenditure Budget in Appendix A.**

Project Trust Allocations		2019
1	Anticipated Annual Project Funding Request to be paid through Trust	\$ 137,888
2	Anticipated Annual Cost Share	\$ 131,498
3	Anticipated Total Project Funding by Year	\$ 269,386
4	Cumulative Trustee Payments Made to Date Against Cumulative Approved Beneficiary Allocation	\$ -
5	Current Beneficiary Project Funding to be paid through the Trust	\$ 137,888
6	Total Funding Allocated to for Beneficiary, inclusive of Current Action by Year (line 4 plus line 5)	\$ 137,888
7	Beneficiary Share of Estimate Funds Remaining in Trust	\$ -
8	Net Beneficiary Funds Remaining in Trust, net cumulative Beneficiary Funding Actions (line 7 minus line 6)	\$ -

**Task 1: Administrative Expenditures**

Below is a list of the primary tasks that the Lead Agency will undertake in overall project management, followed by a list of Lead Agency staff and the corresponding percentage of their time that is anticipated to be spent on that task for the project period.

Development and administration of vehicle purchase contracts: This may involve negotiating and reviewing contracts, once contractors, if required, are selected.

Environmental Director's Time:	Project Period (%): 10
Environmental Engineer's Time:	Project Period (%): 20
Environmental Grant Manager's Time:	Project Period (%): 10

Scrapping inspections and documentation. This will include having a representative of the Lead Agency (QTEO) periodically inspect and document the scrapping process to ensure that the work complies with the plans and specifications as reviewed and approved by the Trustee and identified in the Trust Agreement. The personnel representing the Lead Agency will be familiar enough with the Trust Agreement and scrapping definitions to ensure compliance with the requirements in these documents. The QTEO personnel will keep a log and take photographs of the scrapping activities.

Environmental Director's Time:	Project Period (%): 10
Environmental Engineer's Time:	Project Period (%): 10
Environmental Grant Manager's Time:	Project Period (%): 10

Meetings: The Lead Agency will participate in mitigation action related meetings including periodic progress meetings, consultation meetings with Project Sponsors/Vendors, and other meetings as issues arise. This may include attendance at the National Tribal Forum on Air Quality for in-person consultation and networking with other tribal lead agencies conducting mitigation action plans.

Environmental Director's Time:	Project Period (%): 10
Environmental Engineer's Time:	Project Period (%): 10
Environmental Grant Manager's Time:	Project Period (%): 0

Coordination/consultation with, and reporting to, Trustee: This will include ongoing communications and meetings with the Trustee; and generating the required semi-annual reports.

Environmental Director's Time:	Project Period (%): 10
Environmental Engineer's Time:	Project Period (%): 10
Environmental Grant Manager's Time:	Project Period (%): 0

Public Outreach: This will include informational meetings, newsletter articles, information availability outreach efforts, and reporting in accordance with the requirements of the Trust Agreement.

Environmental Director's Time:	Project Period (%): 10
Environmental Engineer's Time:	Project Period (%): 30
Environmental Grant Manager's Time:	Project Period (%): 30

Trust funds administration: This will include, but not be limited to, budget tracking, records/document management and storage, and communications with Trustee.

Environmental Director's Time:	Project Period (%): 50
Environmental Engineer's Time:	Project Period (%): 20
Environmental Grant Manager's Time:	Project Period (%): 50

**Task 1 Method:**

The project management tasks listed above will be accomplished by utilizing Lead Agency staff in accordance with their workload.

**Task 1 Cost Estimate:**

A summary of the estimated costs associated with the completion of Task 1 is included below in the table.

<b>Subtask Description</b>	<b>Subtask Cost</b>
Eligible Mitigation Action Administrative Expenditures <sup>1</sup>	\$6,499
Indirect Costs	\$2,887
<b>TASK 1 TOTAL</b>	<b>\$9,386</b>

**Note 1:** Includes personnel costs and fringe benefit costs for Quapaw Tribe staff, and office supplies. See **Appendix A** for a detailed budget on behalf of the Quapaw Tribe Environmental Office for the Eligible Mitigation Action Administrative Expenditures.

**Task 1 Planned Schedule/Output:**

It is anticipated that the project management tasks listed above will be conducted and completed throughout the project period according to the schedule established below.

**Task 2: Eligible Mitigation Actions (Equipment Expenditures)**

The Quapaw Tribe of Indians (Beneficiary) and the Quapaw Tribe Environmental Office (Lead Agency) have identified an eligible mitigation action pursuant to the provisions set forth in the Environmental Mitigation Trust Agreement for Indian Tribe Beneficiaries (Appendix D-2). The following sections are a detailed description of the proposed eligible mitigation action (vehicle), an estimate of the NOx reductions anticipated from the action (based on EPA DEQ), and an implementation and expenditure timeline for the proposed eligible mitigation actions.

**Eligible Mitigation Actions and Mitigation Action Expenditures:**

**Eligible Mitigation Action #6- Class 4-7 Local Freight Trucks (Medium Trucks)**

The Quapaw Tribe has identified one (1) Eligible Medium Trucks for the Trust Settlement. They are shown below and with identification of the replacement vehicle and expenditures; as well as proposed NOx emission reductions. All scrapping as defined in the Trust Agreement will be conducted by The Quapaw Tribe of Indians.

1. 2005 Ford F750 Super Duty (QG159)



Current Use: Water Truck for EMS/Fire Department  
 VIN# 3FRXF75E35V108396  
 Proposed Replacement Vehicle: 2019 Freightliner M2 Pumper Truck  
 Estimate of anticipated NOx reductions (5.2.3): 89.8%  
 Cost to Replace: \$260,000  
**See Attachment D of Appendix D-4 for detailed cost estimated**

**Task 2 Cost Estimate:**

A summary of the estimated costs associated with the completion of Task 2 is included below in the table.

Eligible Mitigation Action Description	Subtask Cost
2019 Freightliner M2 Pumper Truck to Replace QG159 <sup>2</sup>	\$128,502
<b>TASK 2 TOTAL</b>	<b>\$128,502</b>

Notes:

2 – **Attachment D** of Appendix D-4 provides a detailed cost estimate for each proposed eligible mitigation action and vehicle replacement identified above.

**Task 3: Tribal Cost Share Expenditures and Method:**

In order to purchase replacement diesel vehicle, the Quapaw Tribe of Indians will cost share (5.2.8) as identified below.

Subtask Description	Subtask Cost
Tribal Cost Share Expenditures <sup>3</sup>	\$131,498
<b>TASK 3 TOTAL</b>	<b>\$131,498</b>

Notes:

3 – **Attachment D** of Appendix D-4 provides a detailed cost estimate for each proposed eligible mitigation action and vehicle replacement identified above and any necessary cost share expenditures.

**Eligible Mitigation Action Planned Schedule/Output:**

It is anticipated that the Eligible Mitigation Action tasks listed above will be conducted and completed throughout the project period according to the schedule established below.

**Schedule and Milestones:**

Below is a table listing the planned schedules and milestones of the eligible mitigation actions identified in this Project Management Plan.

Task #	Task Description	Proposed Start-End Date	Actual Start-End Date	Time Required (days)	Task Status
1	Lead Agency Provides Notice of Availability of Mitigation Action Funds <sup>1</sup>	-	-	-	Pending
2	Project Sponsor Submits Quotes to Lead Agency	1/2/2019-2/2/2019		30	Pending
4	Lead Agency Incorporates Project Sponsor's Quotes into Mitigation Plan	2/2/2019-2/14/2019		12	Pending
5	Trustee Acknowledges Receipt of Project Certification and Funding Direction (Att. A)	4/30/2019		-	Pending
6	Trustee Allocates Share of Funds for Approved Project	5/15/2019		-	Pending
7	Lead Agency Directs Funding (Advance Funded Projects)	6/1/2019			Pending
8	Project Installation(s) - START	6/1/2019			Pending
9	Project Installation(s) - COMPLETE	12/1/2019			Pending
10	Lead Agency completes review and certifies payment direction to Trustee (Reimbursement)	12/8/2019			Pending
11	Trustee Acknowledges Receipt of Direction for Payment(s)	1/1/2020			Pending
12	Project Sponsor Certifies Project Completion	1/1/2020			Pending
13	Lead Agency Reports Project Completion	3/1/2020			Pending
14	Trustee Reports Project Completion and all Funds Directed to Beneficiary	3/2/2020			Pending

**Notes:**

1 – Will conduct 30 days after being deemed a Beneficiary, if necessary.

**APPENDIX A**

**Detailed Eligible Mitigation Action Expenditure Budget**



**Quapaw Tribe of Oklahoma - VW Settlement Trust**  
 Eligible Mitigation Action Administrative Expenditures (First Funding Cycle)

<b>1 PERSONNEL</b>	<b>SALARY</b>		<b>TIME %</b>		<b>YEARS</b>		<b>TOTAL</b>
Environmental Director	\$96,000.00	*	0.02	*	1	= \$	<b>1,920.00</b>
Environmental Engineer	\$85,000.00	*	0.02	*	1	= \$	<b>1,700.00</b>
Environmental Grants Manager	\$55,200.00	*	0.02	*	1	= \$	<b>1,104.00</b>
<b>PERSONNEL TOTAL =</b>							<b>\$ 4,724.00</b>

The above positions are full-time. Duties are outlined in the work plan.

**2 FRINGE BENEFITS**

FICA-S	6.200%
FICA-M	1.450%
Worker's Compensation	0.005%
<b>TOTAL %</b>	<b>7.655%</b>

<b>PERSONNEL TOTAL * FRINGE TOTAL =</b>	<b>\$4,724.00</b>	*	<b>7.655%</b>	= \$	<b>362.00</b>	
401K Contribution	\$4,724.00	*	4.500%	= \$	<b>213.00</b>	
SUTA	Per Employee \$603.00	*	FTE 0.06	*	YEARS 1	= \$ <b>36.00</b>
Health, Dental, Vision & Life Insurance	\$11,245.00	*	0.06	*	1	= \$ <b>675.00</b>
<b>FRINGE TOTAL =</b>					<b>\$ 1,286.00</b>	

**3 SUPPLIES**

Office supplies	Cost/Month \$40.75	*	Months 12	= \$	<b>489.00</b>
<b>SUPPLIES TOTAL =</b>					<b>\$ 489.00</b>

**4 CONTRACTUAL**

Eligible Mitigation Actions (as identified in Project Management Plan under Task 2)	= \$	<b>128,502.00</b>
<b>CONTRACTUAL TOTAL =</b>		<b>\$ 128,502.00</b>

**5 CONSTRUCTION**

Construction costs associated with ordinary or normal rearrangement and alteration of facilities	= \$	<b>-</b>
<b>CONSTRUCTION TOTAL =</b>		<b>\$ -</b>

**6 INDIRECT COST**

\$ 135,001.00 - \$ 128,502.00 = \$ 6,499.00 @ 44.42%	= \$	<b>2,887.00</b>
<b>INDIRECT COST TOTAL =</b>		<b>\$ 2,887.00</b>

**TRUST SETTLEMENT FUNDS TO BE ALLOCATED = \$ 137,888.00**

**7 TRIBAL COST SHARE**

The funds that The Quapaw Tribe of Indians will cost share to complete the eligible mitigation project.	= \$	<b>131,498.00</b>
<b>TRIBAL COST SHARE TOTAL =</b>		<b>\$ 131,498.00</b>

**TOTAL PROJECT COST = \$ 269,386.00**

## **ATTACHMENT C TO APPENDIX D-4 (Section 5.2.11 of Trust Agreement)**

### **Detailed Plan for Reporting on Eligible Mitigation Action Implementation**

As required by Section 5.2.11 under the Environmental Mitigation Trust Agreement (EMTA) and in general accordance with the guidance set forth in Section 5.3 of the EMTA (Beneficiary Reporting Obligations) the following plan will be implemented:

The Quapaw Tribe Accounting Office will provide monthly budget reports which the Environmental Director and Assistant Environmental Director will thoroughly review for accuracy, reconciliation of expenditures, and status of funds. The Chief Financial Officer and Assistant Environmental Director will submit budget reports as, required in subparagraph 2.1.1.4, through Intralinks six months after receiving its first disbursement of trust assets. Thereafter, the Chief Financial Officer and Assistant Environmental Director will submit budget reports no later than January 30 and July 30 of each year for the project period.



## *Fire Master Fire Equipment, Inc.*

*Sales & Service on New & Pre-Owned Fire Apparatus  
Plus a Complete Line of Fire Fighting Equipment*



### **TANKER PROPOSAL**

*January 16th, 2019*

To: ***Quapaw Tribe Fire & EMS  
P.O. Box 200  
Quapaw, OK 74363***

We hereby propose and agree to furnish after your acceptance of this proposition and proper execution and approval of the accompanying contract, the following:

**One (1) Fire Master 2,000 Gallon Water Tender as per attached specifications, including a Midship Mounted, 1,250 GPM Capacity Hale Fire Pump Mounted on a year 2019 Freightliner M2, 2 Door Cab and Chassis with 350 H.P. Diesel Engine and Allison Automatic Transmission.**

All of which is built in accordance with the specifications attached and the equipment listed which are a part of this agreement and to be available in 90 Calendar Days after receipt of order, subject to delays from all causes beyond our control, as set forth in the attached contract for the sum of

**Two Hundred Sixty Thousand Dollars & 00/100--- (\$260,000.00)**

Balance Due upon Delivery and Acceptance.

Respectfully submitted,

**FIRE MASTER FIRE EQUIPMENT, INC.**

By **Scott Shelton**  
Scott Shelton  
Sales Representative

The above prices do not include federal, state or local taxes to which this transaction may be subject and with which seller may or may not be familiar. The amount of any such taxes shall be added to the above quotations.