Pennsylvania Department of Environmental Protection

INVOICE

400 Market Street
Harrisburg, PA 17101
717-737-9495

DATE: September 25, 2021
COPA-16A
FOR: *State Mitigation Trust Administrative Expenditures*

Bill To:

Environmental Mitigation Trust for
State Beneficiaries
C/O Wilmington Trust
Rodney Square North
1100 North Market Street
Wilmington, DE 19890-0001

ELIGIBLE MITIGATION ACTIONS	ADMINISTRATIVE EXPENDITURES CATEGORY	PA PROGRAM	DESCRIPTION	HOURS	AMOUNT
EMA 9 - Light Duty Zero Emission Vehicle Supply Equipment	Personnel and Fringe Benefits (Detailed hours report available upon request)	Level 2 EV Charging Rebate Program and the DC Fast Charge & Hydrogen Fueling Grant Program	This item includes all staff hours worked for the development and management of this program. Activities include the following: concept development for the program; development of program guidelines and application questions, online application (see Invoice W-2 re DCED contract), application instructions, associated forms and documents; webinar presentation by staff; response to public questions; assistance with applications; review and approval of applications; issuing rebate vouchers; voucher redemption; and monitoring of funded projects including tracking reporting and confirming project activities. PA has allocated approximately $7.7 million to this program, of which $1.155 million is available for administrative costs.	803.50	$ 43,306.96
EMA 9 - Light Duty Zero Emission Vehicle Supply Equipment	Personnel and Fringe Benefits (Detailed hours report available upon request)	VW Mitigation Implementation	This item includes activities relating to all of Pennsylvania's programs for all of the Eligible Mitigation Actions. Activities include: website development; newsletter development; modification of standard grant agreements to incorporate Trust Agreement language; preliminary conceptual development of all programs; and program roll-out planning. This administrative code was also used for early program specific work that occured prior to individual administrative codes being created for each program in March 2018; program specific work may include some of the same items listed above for each program, specifically program guideline and application development. A portion of these costs will be applied to each of the EMAs, as EMA projects are completed and submitted for reimbursement.	721.22	34657.63
				TOTAL	$ 77,964.59

Wire Transfer Information Provided in Attachment A to this submission.
If you have any questions concerning this invoice, Contact Samantha Harmon, 717-705-7686, saharmon@pa.gov.

THANK YOU!